Day 1 Tuesday October 3rd, 9:30 – 17:30					
Session/ Paper	Time	Outline			Papers – Active, clickable links	Action by members
Optional	9.30-10.30	Welcome Breakfast (Informal, optional attendance) - *Chair & Secretariat.* ● Orientation for representatives attending IATI meetings for the first time.				*Take note*
Breakout sessions	10:30-11:30	Partner Country Caucus *(interpreted)*	Donor caucus	CSO caucus		*Discuss*
	11.30-11:45	COFFEE BREAK				
Breakout sessions	11:45-13:00	Partner Country Caucus *(interpreted)*	Donor caucus	CSO caucus		*Discuss*
	13:00-14:00	LUNCH				
1	14:00-14:30	MA Opening by Governing Board Chair ● Welcome, overview of the three days, review of June 2016 MA minutes and acceptance of agenda				*Take note*
1a	14:30-14:50	Opening remarks by IFAD President Mr Gilbert Houngbo				
1b	14:50-15:30	Rapporteurs from each caucus highlight priorities identified in earlier meetings				
2a	15:30-15:50	Financial overview *Board, Secretariat* ● Financial position including funds received and disbursed for programme delivery in Year 4 (Sept 2016-Aug 2017)			2A, Financial Overview Y1-4; 2C, Payments by members Y4; 2D, Y4 Costs and Expenditures by Output; 2E, Interim Financial Statement 31 Dec 2016; 2F, Certified Financial Statement 30 June 2017	
2b	15:50-16:10	Workplan implementation 2016-17 *Board, Secretariat* ● Reviews progress made against Y4 workplan			2B, Workplan Implementation review Year 4	
	16:10-16:30	COFFEE BREAK				
3	16:30-17:30	Data Use strategy *TAG Chair/ Secretariat* ● Presentation on draft strategy and discussion with members on their engagement (ongoing and new) around promoting data use)			(2016 MA pledges are here: http://www.aidtransparency.net/news/can-you-help-increase-iati-data-use)	*Agree actions to implement*
End of Day 1 - All members are invited to attend a reception to be held at the venue						

Session	Time	Outline	Chair/Resource	Action by members
**Day 2 Wednesday, October 4th , 9:30 – 17:30**				
4	9.30-10:15	Updated budget/workplan 2017/18 *Board* ● Adjustments for the coming year; these are focused around data use and based on scoping work by the Secretariat	Paper 4 Budget/Workplan on Data use	*Approve*
5	10:15-11:00	Communications *Secretariat* ● Update on strategy; showcase of Secretariat's work on IATI name & brand ● Presentation including early previews of refreshed website	5 Outreach and communications update	*Take note, provide feedback*
	11:00-11:15	**COFFEE BREAK**			
6	11:15-12:15	Community showcases Part 1 *FAO, IFAD, AICS* ● FAO Proposal - Addressing Gaps in OECD-DAC CRS Classification System ● IFAD Progress in the transparency agenda and steps ahead ● AICS: OPENAID 2.0 – Improving transparency and access of public aid information		*Take note*
7	12:15-13:15	Institutional Review Part 1 - recommendations in category A *Board, consultants* ● Short presentation by consultants on rationale, and by the Board on actions taken) members' decision on category A recommendations	Paper 7 Report on Institutional Arrangements Paper 8 Board recommendations on Institutional Review	*Decide*
	13:15-14:30	**LUNCH**			
8	14:30-16:30	Institutional Review Part 2 - recommendations in category B *Board, consultants* ● Presentation, plenary discussion and members' decision on future institutional arrangements	*Papers 7 and 8 (above) are relevant for both sessions 7 and 8.*	*Decide*
	16:30-16:45	**COFFEE BREAK**			
9	16:45-17:30	Update on Grand Bargain *DI* ● Presentation on work carried out to date with the humanitarian community around implementing and monitoring the Grand Bargain commitment on transparency		*Take note*
		**End of Day 2**			

		Day 3 Thursday, October 5th, 9:30 – 16:30		
Session	Time	Outline	Paper (clickable link)	Action by members
10	9:30-10:30	Standard updates Part 1: *TAG Chair; Secretariat* ● Update on upgrade to 2.03; ● Proposals around governance of the Standard; update from TAG discussions	[Paper 10 – Proposed revisions to standard upgrade process](#)	*Discuss and approve*
11	10:30-11:30	Community showcases Part 2 *DG, UNICEF, Madagascar, InterAction, PWYF* • Initiatives to strengthen country-level use of IATI data • Open Ag Presents "Cashew Nuts: A Data Use Story"		*Take note*
	11:30-11:45	COFFEE BREAK		
12	11:45-13:00	Update from OECD *DAC Chair* Strategic level overview of DAC priorities, and synergies with IATI		*Take note*
	13:00-14:00	LUNCH		
13	14:00-14:45	Standard updates Part 2, continues from earlier session *TAG Chair; Secretariat*		*Discuss and approve*
14	14:45-15:45	Changes to the SOP based on decisions made by members. If necessary, also conclude any discussions parked from earlier in the meeting *Chair, Secretariat*		
15	15:45-16:30	Wrap Up of Day 3 & Closing; *Chair* ● Decisions over the three days recapped for minutes		*Take note*
		End of formal MA		

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