

Members' Assembly Meeting: 29-30 June 2016
Auditorium 3, UN City, Marmorvej 51, Copenhagen, Denmark
Paper 4C.1 IATI Workplan Y4 & 5 2016-18

This paper outlines planned activities to be undertaken by the IATI Secretariat, subject to fund availability, between September 2016 and August 2018. The full budget Proposal is presented separately as Paper 4C.2

Output	Activity Result	Activity	Priority*	Activity Owner	Timeframe Y4				Staff cost	Budget (\$) (Activity cost)	Timeframe Y5				Staff cost	Budget (\$) (Activity cost)
			1: Core services 2: Essential Development 3: New Activities		Sep 16 - Nov 16	Dec 16 - Feb 17	Mar 17- May 17	Jun 17- Aug 17			Sep 17 - Nov 17	Dec 17 - Feb 18	Mar 18- May 18	Jun 18- Aug 18		
A) Effective Governance - Lead: UNDP																
IATI governing bodies are supported to make timely decisions and act efficiently in driving the initiative forward.	The IATI Governing Board meets regularly to develop strategic guidance to support decision-making by members.	Support to Governing Board	2	UNDP			X		X	-			X		-	
	The MA meets regularly to review and action recommendations by the Board. Physical meetings are complemented by a process of written procedure to ensure timely decision-making.	Annual Members' Assembly meetings	1	UNDP (Content) UNOPS (logistics)				X	X	130,260					130,260	
	Annual meetings of the TAG ensure timely decision-making on all matters relating to the development and implementation of the IATI Standard	Annual TAG meetings	1	DI (Content) UNOPS (logistics)	X				X	196,179	X			X	197,679	
	Implement a fundraising strategy including through targeted requests for voluntary funding; Collect membership fees and voluntary contributions in a timely manner from all members; Ongoing financial management; Ad-hoc operational support	Trust Fund Management and Operational Support	1	UNOPS	X	X	X	X	X	-	X	X	X	X	X	-
	IATI Secretariat and Technical Team are managed efficiently to support governance mechanism	Organise and attend annual IATI Secretariat face-to-face planning sessions	2	UNDP,Ghana, Sweden, DI and UNOPS		X				34,250		X			34,250	

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			2: Essential Development													
			3: New Activities											3: New Activities		
B) Transition to new sustainable institutional arrangements - Lead: UNDP																
IATI's future is on a secure financial, governance and institutional footing	The Board is supported to establish and implement a process around the transition from current consortium arrangements to long institutional arrangements from August 2018.	Analysis of current arrangements	2	UNDP	X					X	40,000					-
	The Board leads a review which looks at elements including long term funding model, and membership criteria.	Review of potential future arrangements	2	UNDP	X	X	X				20,000					20,000
C) Outreach, Engagement and Communications - Lead: UNDP (C1, C2); DI (C3-C5)																
IATI's new vision, strategy and brand is implemented, enabling it to achieve its political objectives and engage target audiences with clear information	IATI is involved in all relevant global events and processes; Board and members receive timely information with which to formulate positions and prepare inputs to such processes.	Engagement with key events and political processes (C1)	Case by case; certain events 1, other events 2	UNDP, Ghana, Sweden, DI, UNOPS	X	X	X	X		X	65,004	X	X	X	X	70,503
	Targeted engagement plans are drawn up and implemented for different stakeholder groups, at political levels as well as to promote data quality and use.	Ongoing stakeholder engagement (C2)	1	UNDP, DI, Sweden	X	X	X	X		X	33,340	X	X	X	X	33,340
	Stakeholders at all levels receive targeted relevant and up to date information on IATI, including through the annual report	Communications (C3)	1	DI	X	X	X	X		X	33,005	X	X	X	X	33,005
	IATI's website is updated to reflect the new branding of the initiative and ensure information can be found quickly and easily by all visitors to the site.	Website (C4)	2	DI, UNOPS		X	X	X		X	60,500					8,835
	Branding of IATI is updated according to new vision, broadening its appeal beyond traditional aid providers	Branding (C5)	2	DI, Sweden, UNOPS	X	X	X			X	30,000					

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D) Technical Infrastructure - Lead: DI																
IATI's technical infrastructure is maintained and developed to ensure long term sustainability and reliability	IATI's technical systems and infrastructure are in a stable, sustainable position by the end of the hosting period	Scope and implement technical systems development plan	1, 2	DI	X	X	X	X	X	-	X	X	X	X	X	-
	IATI's tools are in a stable, sustainable position by the end of the hosting period	Maintain and develop tools	1, 2	DI	X	X	X	X	X	51,344	X	X	X	X	X	51,344
E) IATI Standard - Lead: DI																
The IATI Standard continues to evolve to meet the needs of data users and publishers and reflects the changing open data environment	A vision for the evolution of the Standard is supported by the IATI community as a result of consultation and consensus.	Develop vision for evolution of the Standard	1, 2	DI	X	X	X	X	X	-	X	X	X	X	X	-
	The Standard is upgraded according to the agreed plan and timetable.	Implement plan of staged upgrades	1, 2	DI	X	X	X	X	X	-	X	X	X	X	X	-
F) Data Supply - Lead: DI																
Sustainable support services enable new and existing publishers to supply high quality IATI data that meets users' needs	New target publishers receive high quality support to publish IATI data	Support to new publishers	1	DI	X	X	X	X	X	20,004	X	X	X	X	X	20,004
	Existing target publishers receive high quality support to improve the quality of their data	Implement data quality strategy	1	DI	X	X	X	X	X	-	X	X	X	X	X	-
	Support to publishers is more sustainable, with a wider range of support options available from paid-for consultants as well as the IATI technical team	Build a pool of technical experts	2	DI	X	X	X	X	X	3,334	X	X	X	X	X	3,334
	Many publishers, particularly NGOs, are able to publish with little or no support by using improved guidance	Improve guidance for publishers	2	DI	X	X	X	X	X	-	X	X	X	X	X	-
G) Use of Data - Lead: DI																
Target data users' are able to meet their IATI data needs through support, capacity building and tools	A data use strategy and implementation plan is developed following a literature review and consultation with key stakeholders	Scope data use strategy	3	DI, UNDP	X											
	A sub-set of the IATI community is able to support and champion the overall data use strategy, leveraging their own contacts and expertise	Build a community of data use champions	3	DI, UNDP, Sweden	X	X	X	X	X	-	X	X	X	X	X	-
	IATI data is being used in the target situations identified in the strategy	Implement data use strategy	3	DI, UNDP		X	X	X	X	250,050	X	X	X	X	X	250,050
TOTAL ACTIVITY COSTS										967,270	TOTAL ACTIVITY COSTS					852,604

*Prioritisation updated to address preliminary questions from the Board:

1) ongoing maintenance (ie day to day support) to which we are already committed 2) essential development (this particularly around the technical support and organisational change) and 3) new activities (which also needs to be aligned to the strategy).