Members' Assembly Meeting: 29-30 June 2016
Paper 4C.2 IATI Budget Y4/5 2016-18

Output	Main activities	Priority 1: Core services 2: Essential Development 3: New Activities	Implementing Entity	Staff cost	Unfunded Y3 activities	Budget per activity 2016-2017 - IATI Y4	Budget per activity 2017-2018 - IATI Y5	Grand Total budget 2016 - 2018 IATI Y4 and Y5 and unfunded activities Y3
A) Effective Governance - Lead: UNDP			x		-	**360,689**	**362,189**	**722,878**
	Support to Governing Board		x					
	The IATI Governing Board meets regularly to develop strategic guidance to support decision-making by members.	2	UNDP		-	-	-	-
	Annual Members' Assembly meetings		x					
	The MA meets regularly to review and action recommendations by the Board. Physical meetings are complemented by a process of written procedure to ensure timely decision-making.	1	UNOPS	X	-	110,260	110,260	220,520.00
		1	UNDP	X	-	15,000	15,000	30,000.00
		1	DI	X	-	5,000	5,000	10,000.00
	Annual TAG meetings		x					
IATI governing bodies are supported to make timely decisions and act efficiently in driving the initiative forward.	Annual meetings of the TAG ensure timely decision-making on all matters relating to the development and implementation of the IATI Standard	1	UNOPS	X	-	179,676	181,176	360,852.00
		1	DI	X	-	12,503	12,503	25,006.00
		1	UNDP		-	4,000	4,000	8,000.00
	Trust Fund Management and Operational Support		x					
	Implement a fundraising strategy including through targeted requests for voluntary funding	1	UNOPS	X	-	-	-	-
	Collect membership fees and voluntary contributions in a timely manner from all members	1	UNOPS	X	-	-	-	-
	Ongoing financial management	1	UNOPS	X	-	-	-	-
	Ad-hoc operational support	1	UNOPS	X	-	-	-	-
	Organise and attend annual IATI Secretariat face-to-face planning sessions		x					-
	IATI Secretariat and Technical Team are managed efficiently to support governance mechanism	2	UNOPS		-	12,248	12,248	24,496.00
		2	DI		-	10,002	10,002	20,004.00
		2	UNDP		-	12,000	12,000	24,000.00
B) Transition to new sustainable institutional arrangements - Lead: UNDP			x		-	**60,000**	**20,000**	**40,000**
IATI's future is on a secure financial, governance and institutional footing	**Analysis of current arrangements**		x					
	The Board is supported to establish and implement a process around the transition from current consortium arrangements to long institutional arrangements from August 2018.	2	UNDP	X		40,000	-	40,000.00
	Review of potential future arrangements		x					
	The Board leads a review which looks at elements including long term funding model, and membership criteria.	2	UNDP		-	20,000	20,000	-
C) Outreach, Engagement and Communications - Lead: UNDP (C1, C2); DI (C3-C5)			x		9,001	**221,849**	**145,683**	**367,532**
	Engagement with key events and political processes (C1)		x					
	IATI is involved in all relevant global events and processes; Board and members receive timely information with which to formulate positions and prepare inputs to such processes.	1,2	UNDP		-	19,000	27,000	46,000.00
			Ghana	X	-	-	-	-
			Sweden	X	-	-	-	-
			DI		2,501	15,004	12,503	27,507.00
	Contingency for Board and Secretariat travel to key events representing IATI.		UNOPS		-	31,000	31,000	62,000.00
	Ongoing stakeholder engagement (C2)		x					
IATI's new vision, strategy and brand is implemented, enabling it to achieve its political objectives and engage target audiences with clear information	Targeted engagement plans are drawn up and implemented for different stakeholder groups, at political levels as well as to promote data quality and use.	1	UNDP	X	-	-	-	-
			Sweden	X	-	-	-	-
		1	DI	X	-	33,340	33,340	66,680.00
	Communications (C3)		x					
	Stakeholders at all levels receive targeted relevant and up to date information on IATI, including through the annual report	1	DI	X	-	25,005	25,005	50,010.00
	Translation (Members Bulletin, Members Assembly meeting documents, new strategy translation, updated SOP translation, contingency)	1	DI		6,500	8,000	8,000	16,000.00

	Website (C4)			x				
	IATI's website is updated to reflect the new branding of the initiative and ensure information can be found quickly and easily by all visitors to the site.	2	DI	X	-	60,000	8,335	68,335.00
		2	UNOPS	X	-	-	-	-
	Website translation costs (including copy on website and stakeholder comms).	2	DI		-	500	500	1,000.00
	Branding (C5)			x				
		2	DI	X	-	30,000	-	30,000.00
	Branding of IATI is updated according to new vision, broadening its appeal beyond traditional aid providers	2	UNOPS	X	-	-	-	-
		2	Sweden	X	-	-	-	-
D) Technical Infrastructure - Lead: DI				x	-	51,344	51,344	102,688
IATI's technical infrastructure is maintained and developed to ensure long term sustainability and reliability	**Scope and implement technical systems development plan**			x				
	IATI's technical systems and infrastructure are in a stable, sustainable position by the end of the hosting period	1, 2	DI	X	-	-	-	-
	Maintain and develop tools			x				
	IATI's tools are in a stable, sustainable position by the end of the hosting period	1, 2	DI	X	-	51,344	51,344	102,688.00
E) IATI Standard - Lead: DI				x	-	-	-	-
The IATI Standard continues to evolve to meet the needs of data users and publishers and reflects the changing open data environment	**Develop vision for evolution of the Standard**			x				
	A vision for the evolution of the Standard is supported by the IATI community as a result of consultation and consensus.	1, 2	DI	X	-	-	-	-
	Implement plan of staged upgrades			x				
	The Standard is upgraded according to the agreed plan and timetable.	1, 2	DI	X	-	-	-	-
F) Data Supply - Lead: DI				x	-	23,338	23,338	46,676
Sustainable support services enable new and existing publishers to supply high quality IATI data that meets users' needs	**Support to new publishers**			x				
	New target publishers receive high quality support to publish IATI data	1	DI	X	-	20,004	20,004	40,008.00
	Implement data quality strategy			x				
	Existing target publishers receive high quality support to improve the quality of their data	1	DI	X	-	-	-	-
	Build a pool of technical experts			x				
	Support to publishers is more sustainable, with a wider range of support options available from paid-for consultants as well as the IATI technical team	2	DI	X	-	3,334	3,334	6,668.00
	Improve guidance for publishers			x				
	Many publishers, particularly NGOs, are able to publish with little or no support by using improved guidance	2	DI	X	-	-	-	-
G) Use of Data - Lead: DI				x	-	250,050	250,050	500,100
Target data users' are able to meet their IATI data needs through support, capacity building and tools	**Scope data use strategy**			x				
	A data use strategy and implementation plan is developed following a literature review and consultation with key stakeholders	3	DI	X	-	-	-	-
	Build a community of data use champions			x				
		3	DI	X	-	-	-	-
	A sub-set of the IATI community is able to support and champion the overall data use strategy, leveraging their own contacts and expertise	3	UNDP	X	-	-	-	-
		3	Sweden	X	-	-	-	-
	Implement data use strategy			x				
	IATI data is being used in the target situations identified in the strategy (including translation of all data use recources, e.g. Data use manual)	3	DI	X	-	250,050	250,050	500,100.00
		3	UNDP	X	-	-	-	-
	PERSONNEL COST			x	49,522	1,313,771	1,326,774	2,640,546
	Personnel cost	1	DI		42,522	696,885	709,888	1,406,773.00
	Personnel cost	1	UNDP		-	292,899	292,899	585,798.08
	Personnel cost	1	UNOPS		7,000	323,987	323,987	647,974.74
	Personnel cost	1	Sweden		-	-	-	-
	Personnel cost	1	Ghana		-	-	-	-
	TOTAL ACTIVITY BUDGET FOR Y4 - Y5 and the				9,001	967,270	852,604	1,828,875
	TOTAL PERSONNEL COSTS				49,522	1,313,771	1,326,774	2,690,068
	MANAGEMENT FEE UNDP 8%		UNDP		-	32,231.92	29,671.92	61,904

MANAGEMENT FEE UNOPS 8%	UNOPS		560	52,573.71	52,693.71	105,827
MANAGEMENT FEE UNOPS 1%	UNOPS		515	16,561	15,504	32,580
TOTAL PERSONNEL IN KIND CONTRIBUTION			-	343,785	267,296	611,081
TOTAL with in-kind contribution		59,598	2,726,194	2,544,544	5,330,336
GRAND TOTAL (net budget)		59,598	2,382,408	2,277,248	4,719,254

Cost breakdown for (1) Member Assembly (MA) Meeting* in Copenhagen, Denmark

		Total Amount
Amount of people covered		20
DSA payment		384
Total DSA Costs	$	**30,720**
Average Flight Costs	$	2,000
Sum Flight Costs	$	**40,000**
Terminal Expenses	$	152
Total Terminal Expenses	$	**3,040**
Visa application fee per person	$	-
Overall Visa application Fee	$	5,000
Total visa costs	$	**5,000**
Total event costs including venue, A/V equipment, Interpretation services, Decoration, etc.	$	**31,500**
Overall budget Sum	$	**110,260**
UN GMS costs 8%	$	8,821
Total (including UN GMS Cost)	$	**119,081**

*June 2016; Duration of meeting 2 days

Cost breakdown for (1) TAG Meeting*

	Total Amount
Amount of people covered	33
DSA payment	330
Total DSA Costs	**$ 43,560**
Average Flight Costs	$ 1,750
Sum Flight Costs	**$ 51,000**
Terminal Expenses	$ 152
Total Terminal Expenses	**$ 5,016**
Visa application fee per person	$ -
Overall Visa application Fee	$ 5,000
Total visa costs	**$ 5,000**
Total event costs including venue, A/V equipment, Interpretation services, Decoration, etc.	**$ 75,100**
Overall budget Sum	**$ 179,676**
UN GMS costs 8%	**$ 14,374**
Total (including UN GMS Cost)	**$ 194,050**

* Duration of meeting 3 days

Y4/5 2016-18 - Breakdown of Personnel cost

Organisation	Role	FTE	Y4 $	In-kind	Y5 $	In-kind
DI Secretariat	In-kind contribution	n/a	$ -	$ 40,000	$ -	$ 40,000
DI Secretariat	IATI Technical Lead	0.2	$ 29,665		$ 30,538	
DI Secretariat	Director of Strategic Partnerships	0.2	$ 30,844		$ 31,359	
DI Secretariat	Project Manager	0.4	$ 30,546		$ 31,055	
DI Secretariat	IATI Lead	1.0	$ 101,316		$ 103,220	
DI Secretariat	Communications Adviser	1.0	$ 75,422		$ 76,816	
DI SECRETARIAT TOTAL		**2.8**	**$ 267,793**	**$ 40,000**	**$ 272,988**	**$ 40,000**
DI Technical Team	Developer	1.0	$ 72,442		$ 73,778	
DI Technical Team	Senior Business and Data Analyst	0.8	$ 66,281		$ 67,495	
DI Technical Team	Business and Data Analyst / Developer	1.0	$ 64,949		$ 66,040	
DI Technical Team	Developer	1.0	$ 75,140		$ 76,529	
DI Technical Team	Developer	1.0	$ 75,140		$ 76,529	
DI Technical Team	Business and Data Analyst	1.0	$ 75,140		$ 76,529	
DI TECHNICAL TEAM TOTAL		**5.8**	**$ 429,092**	**$ -**	**$ 436,900**	**$ -**
DI TOTAL		**8.6**	**$ 696,885**	**$ 40,000**	**$ 709,888**	**$ 40,000**

Organisation	Role	FTE	Y4$	In-kind	Y5 $	In-kind
UNDP	Senior Management Oversight	n/a	$ -	$ 39,108	$ -	$ 39,108
UNDP	Coordinator	1	$ 292,899	$ -	$ 292,899	$ -
UNDP	Project Support (JPO)	1	$ -	$ 76,489	$ -	Not known
UNDP PERSONNEL			**$ 292,899**	**$ 115,597**	**$ 292,899**	**$ 39,108**

Organisation	Role	FTE	Y4$	In-kind	Y5 $	In-kind
UNOPS	Senior management oversight	n/a	$ -	$ 15,000	$ -	$ 15,000
UNOPS	Logistics, Admin and Financial Specialist	1	$ 121,639	$ -	$ 121,639	$ -
UNOPS	Transparency and Communications Officer	0.5	$ 52,345	$ -	$ 52,345	$ -
UNOPS	Transparency and Communications Analyst	0.5	$ 40,345	$ -	$ 40,345	$ -
UNOPS	Support Services	n/a	$ 109,658	$ -	$ 109,658	$ -
UNOPS PERSONNEL			**$ 323,987**	**$ 15,000**	**$ 323,987**	**$ 15,000**

Organisation	Role	FTE	Y4$	In-kind	Y5 $	In-kind
Sweden	Sida	1	$ -	$ 164,188	$ -	$ 164,188
SWEDEN PERSONNEL			**$ -**	**$ 164,188**	**$ -**	**$ 164,188**

Organisation	Role	FTE	Y4$	In-kind	Y5 $	In-kind
Ghana	Senior Management Oversight	0.05	$ -	$ 2,800	$ -	$ 2,800
Ghana	Policy Officer	0.4	$ -	$ 6,200	$ -	$ 6,200
GHANA PERSONNEL			**$ -**	**$ 9,000**	**$ -**	**$ 9,000**

	Y4$	Y4 in-kind	Y5 $	Y5 in-kind
TOTAL BREAKDOWN PERSONNEL COST	$ 1,313,771	$ -	$ 1,326,774	$ -
TOTAL IN-KIND BREAKDOWN PERSONNEL COST	$ -	$ 343,785	$ -	$ 267,296
GRAND TOTAL BREAKDOWN OF THE PERSONNEL COST	$ 1,313,771	$ 343,785	$ 1,326,774	$ 267,296