

Members' Assembly Meeting: 29-30 June 2016

Auditorium 3, UN City, Marmorvej 51, Copenhagen, Denmark

Meeting Minutes

IATI representatives attended the first Members' Assembly since new governance arrangements took effect on March 29th when IATI's new Governing Board met for the first time. The meeting was chaired by Mr Stephen Potter (Canada) as Chair of the IATI Governing Board, together with Mr Monowar Ahmed (Bangladesh) as Vice Chair (Alternate) of the Governing Board. The Chair introduced the members of the new IATI Governing Board established on 29 March, welcomed new members FAO, IDLO, the Republic of Korea, UNEP, UNIDO and Zimmerman & Zimmerman to IATI, several of whom were attending for the first time, and reviewed IATI achievements over the past year.

Separate meetings of the Partner Country Caucus, the IATI Governing Board and the CSO Working Group were held on June 28th and reports are not included within these minutes.

This document contains the following annexes:

- Annex A: List of documents with links
- Annex B: Agreed membership fee schedule (subject to proposal to be received from UN); The presentation given during the meeting can be accessed [here](#).
- Annex C: List of participants.

Vision and Mission

Members considered a new vision and mission for IATI, reviewing options put forward by the Board based on broad consultations ahead of the meeting. There was agreement to include reference to reporting of results and on the need for further definition of terms such as 'resources' and 'quality' to accompany the final statements.

The Assembly agreed on the following formulation for IATI's new vision and mission for a period of 7-10 years, to be kept under review.

Vision:

Transparent, good quality information on development resources and results is available and used by all stakeholder groups to help achieve sustainable development outcomes.

Mission:

The IATI community works together to 1) ensure transparency of data on development resources and results; 2) ensure the quality of IATI data is continually improved and responds to the needs of all stakeholders and 3) facilitate access to effective tools and support so that IATI data contributes to the achievement of sustainable development outcomes.

Action:

- *Develop definitions of 'resources' and 'quality' to accompany the vision and mission. Reference to the Addis Ababa Action Agenda should be included in the definition. (Board - September).*

Strategic Direction

There was broad support for the proposed strategic direction with useful suggestions for improvements following the discussions around the new vision and mission. Members agreed on the importance of clarifying roles and responsibilities among the Secretariat and the IATI community, and on the development of a clear theory of change, with metrics for monitoring progress.

Members also identified their own contributions to proposed work on data use via a pledge wall.

Actions:

- *Align the strategic direction document with the agreed vision and mission statements and circulate the updated version (Secretariat - August).*
- *Record and develop a plan for following up with members on their pledges on data use (Secretariat, July)*
- *Prepare a Theory of Change (Secretariat – October/November)*

Budget, work plan and funding Y4/5

Members received a presentation from the Secretariat on the Year 3 financial status and implementation of the work plan, followed by a presentation by the Board on the proposed work plan, budget and membership fees for financial years 4 and 5, (beginning September 1 2016).

There was broad agreement on the importance of ensuring IATI was adequately funded to deliver the mission and vision agreed by members. There was general agreement to set the budget at \$2.6m, with corresponding need to increase membership fee contributions for years 4 and 5. Partner country and CSO constituencies reached consensus on an increase in fees, and partner countries agreed to step up their efforts to make contributions, with support from the Secretariat to resolve legal barriers to payment, where such barriers exist.

Within the donor constituency, several representatives of multilateral and some bilateral organisations could not agree to the increase in the fee without further consultation with their headquarters, and the need for flexibility in payment schedules was recognised to enable time for those consultations to take place. UN entities (through the UNDG Working Group on Data and Transparency) were requested to revert with a comprehensive proposal on fees for its members that is equitable and ensures that income from that constituency does not decline from the current arrangement. Concerted efforts should be made to expand the membership base in the future to keep costs manageable for all members, and the possibility for voluntary financial contributions and formalised in-kind contributions is retained for all members.

The agreed membership fee schedule for partner countries, CSO/others and donors is attached as Annex B, and the presentation given during the meetings (updated to reflect final agreement) can be accessed [here](#), for use by donors who indicated they were unable to give formal agreement in the meeting itself and requiring additional information.

Members asked the Board to ensure the work plan was fully aligned with the agreed strategic direction, and to support the Secretariat in taking necessary decisions on phasing of activities to reflect both new strategic priorities and cashflow realities moving from the end of Year 3 into Year 4.

Actions:

- *Provide additional information to support donors in building business cases to support membership fee increase. (Secretariat, general information attached; additional information can be provided on request)*
- *Support Partner Countries having legal difficulties with payment (PC please contact Secretariat)*
- *Update work plan to align with Strategic Direction (Secretariat and Board, September)*
- *Present proposal for UN fee schedule (UNDP working with UNDG, July)*

Outreach and communications

After a presentation on outreach activities undertaken since the December SC meeting, members focused in more detail on key outreach opportunities through 2016, considering IATI's positioning ahead of the second High Level Meeting of the Global Partnership for Effective Development Cooperation in Nairobi (28 Nov-1 Dec). Members saw the event as an opportunity to establish a new political commitment to transparency and agreed that IATI should feed in to the drafting of the outcome document currently underway. The EC is responsible for leading preparation for Plenary 2 and outlined some of the planned activities including an idea to showcase the role of transparency in the peacebuilding process or the SGGs. In addition to side events there will be gladiator/amphitheatre sessions in which expert 'gladiators' fight out an issue. Bidding for side events will begin in the coming weeks.

In small groups members then discussed how they would like to see IATI in the HLM2 outcome document; IATI's role in following up on the new WHS commitment; and other opportunities IATI should prioritise in the coming months. The outcome of those discussions was captured on hackpads which can be accessed [here](#) and will be used to shape IATI's positioning and approach to these key events.

Actions:

- *Members to approach EC with suggestions on planning for Plenary 2 of HLM2*
- *Share content of hackpads and refer to these in developing language for inclusion in the outcome document. (Link is [here](#))*

Technical updates

The technical session began with a final update on the work on the Budget Identifier which has concluded with [new purpose codes](#) and economic classifications now included in the DAC Statistical Reporting Directives. Fields are already included in the IATI Standard and donors can implement immediately. Partner countries were called upon to map aid against their budgets, to really bring the benefits and enable IATI data to be used in country systems.

This was followed by updates on v 2.01 and 2.02 upgrade and the GPEDC transparency indicator (and remaining issues to be resolved on the methodology). Members were asked to approve the proposal that future changes to the publisher statistics methodology will be presented to the Governing Board for approval, following on from open consultations managed by the Technical Team. While there was provisional support for this, members asked for a pause in any changes to the methodology until after HLM2, when the future of the transparency indicator is clear.

There was broad agreement with the proposal that because the "Publishing Statistics" section of the IATI Dashboard is an integral element of IATI's quality improvement strategy, the [Global Partnership Transparency Indicator Proposal table](#) should be renamed "Summary of Publisher Statistics"; this was agreed, although members asked that the components of the Transparency Indicator continue to be clearly identified.

Some technical issues will be tabled for discussion at the next Technical Advisory Group (TAG) meeting, slated to take place in the African region in the final quarter of 2016 (further details yet to be announced). These are:

- New rules and timetable for upgrades (decimal and integer); consultations will be undertaken ahead of the TAG and brought for formal approval at the next MA;
- Work on humanitarian commitments, following up on the World Humanitarian Summit outcome.

- New and outstanding issues (eg hierarchies, traceability and double-counting) rules and guidelines.

Actions:

- Determine venue and confirm date for 2016 TAG meeting

Informal sessions and lightening talks

A series of lightning talks were held during the second day of meetings, with the following presentations around the theme of data use. These will all be posted on the IATI website [here](#).

- **Colombia APC:** new data vizualisation tool Ciclope
- **African Development Bank:** Map Africa Portal using IATI data
- **Development Gateway:** Open source IATI Import Tool formally launched
- **Zimmerman & Zimmerman:** Introducing IATI Studio
- **Democratic Republic of Congo:** Updating on its AIMS work
- **Bangladesh:** Using IATI data to enhance Bangladesh's AIMS
- **Sweden:** Early report on visualising IATI data from a partner country perspective
- **Myanmar:** Updated features of Mohinga AIMS
- **UK:** DFID's use of IATI data to inform its commercial health strategy
- **Open Data Services Cooperative:** Improving organisations' experiences using IATI (learning to love data validation)

InterAction held a lunchtime session on "Transparency in Agriculture and Food Security", and Integrity Action similarly gave a session on the "Use of IATI data to improve development projects and public services".

Closing

The Chair invited input from members on an item not addressed in depth during the meeting, namely the draft Terms of Reference on Long-Term Institutional Arrangements. Members are asked to provide input through an online consultation so that work can begin in September when Year 4 funding for this activity is available.

Action:

- Online consultation on TORs for Long-Term Institutional Arrangements (July/August; link is [here](#))

The Secretariat and Board committed to further update the IATI Standard Operating Procedures (SOP) document taking into account the decision on membership fees and circulate this for approval by written procedure.

No date was set for the next Members' Assembly meeting, and this will be communicated to members for feedback in due course.

Annex A: IATI MA papers June 2016

#	Content	Link to published paper
Paper 1	Agenda	Paper 1 Agenda MA Meeting June 2016
<i>Paper 2</i>	<i>Board Recommendations on Vision and Mission</i>	Paper 2 - Board Paper on Vision and Mission - June 2016
<i>Paper 3</i>	<i>Board Recommendations on Strategic Direction</i>	Paper 3 - Board Paper on Strategic direction for IATI 2016-2018
<i>Paper 4A</i>	<i>15/16 report on implementation in Year 3</i>	Paper 4A - Report on Implementation of the Workplan to date in Year 3
<i>Paper 4A2</i>	<i>Y3 Income Financial Update</i>	Paper 4A.2 Y3 Income Financial Update
<i>Paper 4A3</i>	<i>Who does what in the Secretariat</i>	Paper 4A.3 IATI personnel - who does what in the Secretariat
<i>Paper 4B</i>	<i>Board Recommendation on Membership fee</i>	Paper 4B Board Paper on membership fee
<i>Paper 4B2</i>	<i>Addendum to Board Recommendation on Membership fee</i>	Paper 4B.2 Addendum to Board Recommendation on Membership Fee
<i>4C1</i>	<i>IATI Workplan Y4 and Y5 2016-18</i>	Paper 4C.1 IATI Workplan Y4 & 5 2016-18
<i>Paper 4C2</i>	<i>Workplan & budget 2016-2018</i>	Paper 4.C2 IATI Budget Y4-5 for 2016-18
<i>Paper 5</i>	<i>Draft TORs for Long Term Institutional Arrangements</i>	Paper 5 - Draft Terms of Reference on Long Term Institutional Arrangements
<i>Paper 6</i>	<i>Outreach and Communications, update and future planning</i>	Paper 6 - Outreach and Communications Report
<i>Paper 7</i>	<i>Technical updates</i>	Paper 7 - Technical updates
<i>Paper 8</i>	<i>Updated Standard Operating Procedures</i>	Paper 8 – Standard Operating Procedures Rev 2 IATI - June 2016

Annex B – Agreed Membership fee schedule Years 4 and 5



IATI
INTERNATIONAL
AID
TRANSPARENCY
INITIATIVE

AGREED MEMBERSHIP FEES Y4/5 SEP 2016-AUG 18

Agreed budget (includes 8 percent buffer)					
2,600,000					
Actual amount to raise (reduced by \$200,000 already received in VC from Hewlett Foundation)					
2,400,000					
	New Membership Fee	Paying Members	Total from paying members	Total MF	VC required
Tier 1: Provider constituency	\$85,000	30	\$2,550,000	\$2,606,100	\$0
Tier 2: Partner countries	\$2,200	20	\$44,000		
Tier 3: CSOs and others Annual expenditure >\$10m	\$2,200	2	\$4,400		
Tier 3: CSOs and others Annual expenditure <\$10m	\$1,100	7	\$7,700		
				109%	0%
Tier 1: Providers Tier 2: Partner Countries Tier 3: CSOs & Others					
New Membership Fee Y4 and Y5: Membership fee is adjusted through a decision of the Members' Assembly on June 30th, 2016. Existing and new members in the provider constituency pay a rate of \$85,000 from 1 September 2016. Members agreed on the need for flexibility in payment schedules to enable them to cover the full new fee, and those who have indicated they are unable to pay the full amount immediately are requested to pay \$43,250 now, and will be given six months from the start of the financial year to make the second payment. The Board and Secretariat stand ready to help make the business case for anyone who requests it.					
UN entities (through the UNDG Working Group on Data and Transparency) will revert with a comprehensive proposal on fees for its members that is equitable and ensures that income from that constituency does not decline from the current arrangement.					
Partner countries will make a strong effort, supported by the Board and Secretariat, to resolve any legal issues they have with paying their membership fees.					

Annex C – Attendees June MA

Mr	SAMUEL	BLAZYK	AFRICAN DEVELOPMENT BANK (AFDB)
Ms	SOHIR	DEBBICHE	AFRICAN DEVELOPMENT BANK (AFDB)
Mr	MIKE	SALAWOU	AFRICAN DEVELOPMENT BANK (AFDB)
Ms	TALIA	MELIC	AUSTRALIA
Mr	ABTAB	AHMAD	BANGLADESH
Ms	SARAH	JOHNS	BOND
Ms	ALIMATOU	ZONGO	BURKINA FASO
Ms	MIREILLE	NDAYITWAYEKO	BURUNDI
Ms	YOHANNA	LOUCHEUR	CANADA
Mr	JORGE	ESCALANTE	COLOMBIA
Mr	MARK	BROUGH	CONSULTANT
Mr	RODERICK	BESSELING	CORDAID
Mr	RUPHIN	MWAMBA	DEMOCRATIC REPUBLIC OF THE CONGO (DRC)
Mr	OLE JACOB	HJOLLUND	DENMARK
Mr	PETER	JUL LARSEN	DENMARK
Mr	TARYN	DAVIS	DEVELOPMENT GATEWAY
Mr	JOSHUA	POWELL	DEVELOPMENT GATEWAY
Ms	CAROLYN	CULEY	DEVELOPMENT INITIATIVES
Ms	FRANCESCA	FONDI	EUROPEAN COMMISSION (EC)
Ms	ELLEN	KELLY	EUROPEAN COMMISSION (EC)
Ms	OUTI	NIEMINEN	EUROPEAN COMMISSION (EC)
Mr	ADRIAN	AUPPERLE	EUROPEAN INVESTMENT BANK (EIB)
Ms	SARIANNE	PALMULA	FINLAND
Mr	DAVID	NIX	GAVI
Dr	KARIN	JANSEN	GERMANY
Ms	ANN-CHRISTIN	SOLAS	GERMANY
Mr	SAMUEL	AGGREY	GHANA
Ms	GLADYS	GHARTEY	GHANA
Mr	LAMINE	CAMARA	GUINEA (OBSERVER)
Ms	FADUA	ORTEZ	HONDURAS
Mr	STEPHEN	POTTER	IATI CHAIR
Mr	BILL	ANDERSON	IATI SECRETARIAT
Ms	JONI	HILLMAN	IATI SECRETARIAT
Ms	ANNELISE	PARR	IATI SECRETARIAT
Ms	ARGJIRA	BELEGU-SHUKU	IATI SECRETARIAT
Ms	HANNAH	MILDE	IATI SECRETARIAT
Mr	JOHN	ADAMS	IATI TAG CHAIR
Mr	MONOWAR	AHMED	IATI VICE CHAIR
Mr	ELIE	GASAGARA	INGO ACCOUNTABILITY CHARTER
Ms	LAIA	GRINO	INTERACTION
Mr	HISHAM	ZEHNI	INTERNATIONAL FUND FOR AGRICULTURAL DEVELOPMENT (IFAD)
Ms	ELVANE	KASTRATI	KOSOVO (OBSERVER)
Mr.	FREDERICK	KRAH	LIBERIA
Mr	ISAORA	ZEFANIA ROMALAHY	MADAGASCAR

Mr	VALENTIN	CROITORU	MOLDOVA
Ms	BOSILJKA	VUKOVIĆ-SIMONOVIĆ	MONTENEGRO
Mr	LEIGH	MITCHELL	MYANMAR
Mr	U TUN TUN	NAING	MYANMAR
Mr	YUG REJ	PANDEY	NEPAL
Mr	THEO	VAN DE SANDE	NETHERLANDS
Mr	ERIK	HESSELING	NETHERLANDS ENTERPRISE AGENCY (OBSERVER)
Mr	HENRY	ASOR	NIGERIA
Mr	JAMES	COE	PUBLISH WHAT YOU FUND (PWYF)
Ms	ELISE	DUFIEF	PUBLISH WHAT YOU FUND (PWYF)
Mr	RUPERT	SIMONS	PUBLISH WHAT YOU FUND (PWYF)
Ms	LIZ	STEELE	PUBLISH WHAT YOU FUND (PWYF)
Ms	NAM	HEEJUNG	REPUBLIC OF KOREA
Ms	CHANYOU	KIM	REPUBLIC OF KOREA
Ms	JUNGEUN	SHIN	REPUBLIC OF KOREA
Mr	HYUNSOO	YUN	REPUBLIC OF KOREA
Mr	CARL	ELMSTAM	SWEDEN
Mr	JAMIE	ATTARD	THE BILL AND MELINDA GATES FOUNDATION
Mr	SETH	FAISON	THE GLOBAL FUND TO FIGHT AIDS, TUBERCULOSIS AND MALARIA
Mr	JOSEPH	ASUNKA	THE WILLIAM AND FLORA HEWLETT FOUNDATION
Mr	FRANK	WISSING MADSEN	THE WORLD BANK
Mr	CRAIG	FAGAN	TRANSPARENCY INTERNATIONAL
Ms	LEAH	GOOD	TRANSPARENCY INTERNATIONAL
Ms	LARISSA	SCHUURMAN	TRANSPARENCY INTERNATIONAL
Ms	OLENA	TREGUB	UKRAINE (OBSERVER)
Ms	ANNA	DENSHAM	UNITED KINGDOM
Ms	MORAG	PATRICK	UNITED KINGDOM
Ms	SANJANA	GADDAM	UNITED NATIONS CHILDREN'S FUND (UNICEF)
Mr	TIMOTHY	TAKONA	UNITED NATIONS CHILDREN'S FUND (UNICEF)
Ms	SIMONA	MARINESCU	UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)
Ms	SYLVIE	MOTARD	UNITED NATIONS ENVIRONMENT PROGRAMME (UNEP)
Ms	JANE	NYAKAIRU	UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME (UN-HABITAT) (OBSERVER)
Ms	JIA	ZHU	UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION (UNIDO)
Mr	CILLIAN	O'CATHAIL	UNITED NATIONS OFFICE FOR PROJECT SERVICES (UNOPS)
Mr	MARTIN	AKERMAN	UNITED NATIONS POPULATION FUND (UNFPA)
Ms	JULIANE	SCHNEIDER	UNITED NATIONS POPULATION FUND (UNFPA)
Ms	JOAN	ATHERTON	UNITED STATES
Mr	SIEM	VAESSEN	ZIMMERMAN AND ZIMMERMAN
Mr	TRISTAN	VAESSEN	ZIMMERMAN AND ZIMMERMAN